



How to submit your application:

The hard copy of the application form has to be handed in in addition to the digital files. Before you continue, please make sure you read and follow the instructions on this website: <http://www.informatik.tuwien.ac.at/teaching/doctoral/phdschool/application.html>

STEP 1: E-mail your application form, together with all required application documents to phdschool@informatik.tuwien.ac.at.

Attach 2 separate PDF files as follows:

- attachment #1 = application form (Important: The application form has to be filled out electronically and saved in PDF format. This version does not have to be signed in any way. We can not accept scanned versions because the application form will be processed electronically.)
- attachment #2 = all other required application documents (as stated below)

The order of the documents contained in this attachment #2 has to be as follows:

1. Evidence of prior achievement: Degree certificate (Master degree or higher) of a post-secondary education institution including course transcript and an explanation of the grading system/s used in these degree certificate/s
2. Abstract of diploma / master thesis
3. CV
4. Motivation letter
5. At least two letters of recommendation (At least one of your referees should have a scientific background. Otherwise, we have no further guidelines regarding letters of recommendation.)
6. Certificate of English language proficiency (for details pls. refer to our website)
7. Scan of the applicant's passport (only the pages containing your personal data and picture)
8. Officially certified transcripts of degree certificate/s (only for Non-EU-citizens (excl. Swiss nationals))
9. Optional: Research proposal

Please merge all these documents (except the application form) into a single PDF file and name this PDF file with your family name and the application date / yymmdd (example: Smith_100428). The file size should not exceed 5 MB.

STEP 2: Return your application form (containing your hand-written signature) in hard copy to:

*Vienna University of Technology
Coordination & Communication Centre of the Faculty of Informatics
Administration of the Vienna PhD School of Informatics
Favoritenstr. 9-11/E195
A-1040 Vienna, Austria*

Vienna PhD School of Informatics

Application Form

Name and contact details

Title: _____

Surname/family name: _____

Other names in full: _____

Previous surname/family name (maiden name): _____

Gender: Male Female Date of birth (dd.mm.yyyy): _____

Indicate one personal email address (which you/we will use for future communication):

Telephone number incl. country codes (mobile, landline, Skype):

Postal address:

Area of interest

For details check <http://www.informatik.tuwien.ac.at/research/areas.html>

Choose one primary area

Business Informatics
Computational Intelligence
Computer Engineering
Distributed and Parallel Systems
Media Informatics and Visual
Computing

Choose one (different) secondary area

Business Informatics
Computational Intelligence
Computer Engineering
Distributed and Parallel Systems
Media Informatics and Visual
Computing

Programme of study

Have you studied at the Vienna University of Technology previously? Yes No

If yes, which programme/s? _____

If yes, when have you studied? _____

Are you applying for other programme/s at other universities? Yes No

If yes, where? _____

Nationality/Residency information

Your application cannot be considered without this information.

Nationality (if dual, give both): _____

Country of birth: _____

Country of permanent residence: _____

Higher education

Please provide details of your academic qualifications and list your current studies or most recent qualification first.

Name of institution & country of study	Title of qualification	Main subjects studied	Dates of attendance	Date results expected (if applicable)	Language of instruction
e.g. University of Vienna	BSC	Information Systems	Oct 03-Jul 09	June 2009	English

Professional or other qualifications

Please list any professional or other qualifications that you hold (f.i. if you have additional certificate/s which might be of interest in the context of your application):

Immigration and Housing

Do you need help along the following issues?

Immigration

Housing

Others: _____

Additional information

How did you find out about the Vienna University of Technology?

How did you find out about the programme?

Signature

By submitting this application, I declare that the information I have provided is accurate and no relevant information has been omitted. I consent to the Vienna PhD School of Informatics processing my application. I agree to abide by the University's and Faculty's rules and regulations.

Signature: _____ Date (dd.mm.yyyy): _____

Information collected from applicants will be used only for the purposes for which it was collected and to support the Vienna University of Technology central activities.

Please make sure you have read and followed the instructions on this website:

<http://www.informatik.tuwien.ac.at/teaching/doctoral/phdschool/application.html>